## MONMOUTH COUNTY VOCATIONAL SCHOOL DISTRICT

## **Leave Due to Personal Illness**

| Employee's Name:                                                                                                               | Building:                 |
|--------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Date(s) of Illness or Injury:                                                                                                  |                           |
| Doctor's Certificate Attached: Yes No (Employees absent three consecutive work days or more must attach doctor's certificate.) |                           |
| I hereby certify that the above infor                                                                                          | mation is correct:        |
| Signature                                                                                                                      | Date                      |
| Approved                                                                                                                       |                           |
| Disapproved                                                                                                                    | Administrator's Signature |